

Appendix A - Draft Community Life Action Plan for 2013/14

1. CONNECTING COMMUNITIES

1.1 Maintaining and Improving Access to Services						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Hold additional community events in: <ul style="list-style-type: none"> • South Brent • Ivybridge 	Better engagement with residents of South Brent and Ivybridge. Residents more aware of their local services and how these can be accessed.	December 2013	Connect Outreach Partners South Brent Caring	45hrs approx	South Brent venue cost - £22.50	Contributions are made from the partners ad hoc throughout the year to help fund venue costs & advertising
Deliver a roving outreach service over 13 days, visiting 50 villages across South Hams via the mobile library service.	Increase the number of residents in rural communities who are able to access local services. Partners working more efficiently and effectively on joint delivery of services.	July 2013	Devon County Council (DCC) Connect Outreach Partners	Approx 135 hours including planning	No other budget implications	Partners time
Deliver a roving outreach service in West Devon visiting 13 rural communities.	Increase the number of residents in rural communities who are able to access local services. Partners working more efficiently and effectively on joint delivery of services.	June 2013	Dartmoor National Park Authority (DNPA) Devon and Somerset Fire Service (DSFS) Connect Partners	Approx 74 hours including planning	No other budget implications	Partners time
Deliver a rural crime event in Hatherleigh.	Local residents more aware of rural crime and the steps they can take to protect themselves and their property.	April 2013	Community Safety Partnership (CSP) Connect Partners	Approx 15 hours including planning	No other budget implications	Partners time

1.2 Engaging with Young People						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Deliver an information event for Young People at KEVICCS in Totnes	<p>Enable effective engagement with young people, providing information that will be of assistance to them.</p> <p>Young people more aware of local services and how to access them.</p>	March 2014	South Hams District Council Connect Partners	Approx 37 hours	No other budget implications	Partners time
Produce Holiday and Play Activity Directories for South Hams and West Devon to be sent out by email to all partners and placed on the Council websites.	<p>Families encouraged to participate in healthy, fun and physical activities.</p> <p>Maintain and increase participation in play activities to improve health and wellbeing.</p>	July 2013	South Hams District Council West Devon Borough Council	Approx 65 hours SH and 50 hours WD	Design charge to be agreed.	Sourcing external funding to print a small number of hard copies
Deliver Play Days at Castle Drogo and Okehampton Community Hub.	<p>Families encouraged to participate in healthy, fun and physical activities.</p> <p>Maintain and increase participation in play activities to improve health and wellbeing.</p>	Sept 2014	West Devon Play Forum	Approx 55 hours	Print costs for posters only.	Partners time
Develop a Young Persons Micro Website.	<p>Enable effective engagement with young people, providing information that will be of assistance to them.</p> <p>Partners understand the issues facing young people and are able to better respond to them and source appropriate solutions.</p>	March 2014	South Hams District Council West Devon Borough Council Devon County Council NHS Devon and Cornwall Police Devon and Somerset Fire Service	Approx 175 hours	Design costs	Partners time
Develop an approach to engaging with Young People in the development of a Renewable and Green Energy Strategy and a Youth Proofing Protocol	Effective engagement with young people that enables them to influence the work of the Councils and partners.	March 2014	South Hams District Council West Devon Borough Council	Approx 75 hours (10 days)	No other budget implications	Partners time

2. ENABLING VIBRANT COMMUNITY LIFE

2.1 Empowering Local Communities						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Pilot the Localisation of Services Model in Lifton exploring alternative options for the delivery of grounds maintenance services currently provided by both the Borough and County Council.	<p>Improved delivery of grounds maintenance services.</p> <p>Village is more attractive, cleaner and well kept enhancing the local environment for residents and visitors.</p>	July 2013	West Devon Borough Council Devon County Council Lifton Parish Council	Approx 120 hours (16 days)	No other budget implications	Village obtained own funding for equipment and training
Deliver a Town and Parish Councillor Development Programme in West Devon.	<p>Improved Town and Parish Councillor effectiveness.</p> <p>Towns and parishes enabled to understand and utilise the benefits offered by the Localism agenda and its implications for them.</p>	March 2014	West Devon Borough Council Devon Association of Local Councils (DALC) Town and Parish Councils	Approx 37 hours	No other budget implications	£6,000 TAP funding
<p>Increase membership of the Community Voice in both South Hams and West Devon by:</p> <ul style="list-style-type: none"> • Attending outreach events • Promotion of Membership in the press, on the website, at events and through existing groups and Voice initiatives. 	A database of local people who are interested in participating in the consultation process and willing to engage with the Councils on service delivery and key plans for the area, improving engagement with local residents. Will be measured by number on the database and number of responses to consultations.	March 2014.	South Hams District Council West Devon Borough Council	Approx 75 hours (10 days)	No other budget implications	N/A

2.2 Shaping Local Communities						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Engage with local communities on initial options and ideas to inform the development of Local Plans for the area.	Communities involved and engaged in the development of Local Plans that affect development in both Council areas.	March 2014	South Hams District Council West Devon Borough Council Dartmoor National Park Authority (DNPA)	Time resource difficult to quantify at this early stage	Costs approx £20,000 per local authority for consultation and evidence Procurement.	N/A
Support the Community-Led Planning process in line with the agreed Community Planning Protocols.	Communities enabled to take forward plans for their area that meet local development needs and involve local people in shaping development for the future – will monitor number of communities assisted and level of assistance.	March 2014	South Hams District Council West Devon Borough Council	Difficult to quantify but will only be able to assist where there is capacity to do so.	No other budget implications	Government funding for Neighbourhood Plans
Deliver 3 Planning training sessions in each local authority area to Town and Parish Councils.	Towns and Parishes understand and support the local planning process. Greater co-operation between the Councils and Towns and Parishes and improved engagement over planning applications and issues.	March 2014	South Hams District Council West Devon Borough Council	6 sessions – 9 days (1.5 days each for planning, and delivering). Total approx 65 hours	Minimal for refreshments	N/A

3. HEALTHY AND ACTIVE COMMUNITIES

3.1. Creating, Promoting and Supporting Healthy and Active Communities						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Update both Councils evidence base for open space, sport and recreation to inform negotiations with Developers on new housing sites.	<p>Compliant evidence base that will inform negotiations with developers and provide evidence for accessing external funding for sports and leisure facilities.</p> <p>Development of “fit for purpose” and National Governing Body recommended sports facilities and playing pitches in the area.</p> <p>Increased participation in sport and physical activity.</p>	March 2014	South Hams District Council West Devon Borough Council Sport England	Project management and tender process Circa 40 hours	£10,000 - £20,000	May be Potential for partner funding
Work with partners to develop a Devon-wide model for delivery of Walk and Talk from April 2014 using county led scheme with local delivery partners.	<p>Health Walks schemes embedded in the future preventative health care model for Devon. Project becomes sustainable and continues to support and increase the numbers of walkers and volunteers across the area.</p> <p>Improvement in Health and Wellbeing of our communities including social inclusion and mental health.</p>	March 2014	South Hams District Council West Devon Borough Council Devon County Council, Health and Wellbeing Board- Commissioning group Devon Local Authorities.	Ongoing support. Current Line management role for Walk and Talk Coordinator-externally funded post.	£5,000	£20,000 NHS Devon DCC
Ensure the successful roll out of the new Active Communities project if the external funding bid to Sport England is successful. Continuation project from Active Villages focussing on larger communities.	<p>Coordinated approach to delivery and maximum impact in larger communities.</p> <p>Address the 14 – 25 age group and associated drop off in participation levels.</p> <p>Improvement in Health and Wellbeing of our communities and increase in participation in sport and physical activity.</p>	March 2014	South Hams District Council West Devon Borough Council Devon County Council Active Devon Sport England- Community Sport Activation Fund	Circa 2 hours per week	No other budget implications	<p>Estimated-South Hams 12 X 3 yrs= £36,000</p> <p>West Devon 8 X 3 yrs= £24,000</p>

Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Manage, deliver and monitor the joint action plan for the Active South Hams and West Devon Community Sport Physical Activity Network (CSPAN) with partners and use the joint action plan to further evidence the need for sport and physical activity development initiatives across West Devon and South Hams.	<p>Joined up approach to the delivery of sports and physical activity project ensuring higher impact.</p> <p>Further evidence base for partners to use in when applying for external funding.</p> <p>Improved health and wellbeing and increase in participation in sport and physical activity across the areas.</p>	April 2014	South Hams District Council West Devon Borough Council National Governing Bodies Active Devon NHS Devon Devon Youth Service Leisure Providers- Leisure Connection, Tone Leisure, OCRA Dartmoor National Park Authority	Circa 5-10 hours a month	No other budget implications	Various for project delivery Circa £1,000,000
Ensure continued support for entry into the Devon Games to Inspire event 2013.	<p>Commits Councils' role to support Olympic Legacy programmes.</p> <p>Increasing the school to club link opportunities for young people and therefore increasing participation in regular sport.</p>	July 2013	South Hams District Council West Devon Borough Council Active Devon OCRA Tone Leisure	Circa 2 -4 hours a month	West Devon £3,500 South Hams £3,500	£25,000
Develop a club development and project support structure across both Council areas.	Both Councils to work with external partners to enable local communities, clubs, volunteers to progress and take forward sport and physical activity schemes to sustain and increase participation.	March 2014	South Hams District Council West Devon Borough Council Active Devon OCRA Tone Leisure	Advise and assist. Circa 2 - 4 hours per month	To be confirmed	Potential for partnership funding
Agree Public Health priorities for the South Hams and West Devon areas.	Local health priorities identified to enable the development of appropriate actions to tackle health equalities and improve health and wellbeing.	July 2013	South Hams District Council West Devon Borough Council Devon County Council Health and Wellbeing Boards/Health Commissioning Groups	Staff time to be determined	No other budget implications	Funding available for actions and projects to address priority areas